



1224 Quincy St. NE - Minneapolis MN 55413 - 612.378.8888 - contact@alteredesthetics.org

Altered Esthetics is a non-profit community art gallery located in Northeast Minneapolis. We work to sustain the role of artists as a voice of society through our exhibits, events, services, workshops and programs.

Board Member Job Description

Title

Board Chair

General Description

The function of the Board Chair is to supervise and direct the organizations board as it develops and fulfills the organization's mission.

Compensation

Board positions are voluntary. Board members receive no monetary compensation for their services.

Time Commitment

Board members serve three year terms, roughly scheduled as follows. Year one: training/transition. Year two: development. Year three: recruiting, training and transition to incoming board members.

General Duties

Board members serve for a three year term, attending monthly board meetings and working with artists, volunteers and board members to serve and further Altered Esthetics' Mission.

Specific Duties Include

Schedule and Facilitate Board Meetings	Supervise and review board roles
Schedule and Facilitate Board Reviews	Maintain master task list
Oversee New Programs	Manage insurance
Help Vol. Coordinator with Board Recruitment	Manage grievance policy and issues
Implement Mission	Donor Newsletter
Implementation of paid staff	Check general emails

Application Process

Board members are recruited annually as positions open. Open positions will be posted and application open to the public. To apply for a board position please submit a completed board application along with a cover letter to board@alteredesthetics.org or send to: Altered Esthetics, 1224 Quincy Street NE, Minneapolis MN 55413. Please note the specific position to which you are applying. Board applications can be submitted in advance and kept on file for the next available opening.